



Royal Burgh of Crail and District Community Council

*Draft Minutes of meeting held
Tuesday, 9 October 2018
7.00 pm Crail Legion Hall*

Present:

*Cllr John Docherty (Chair), Cllr Linda Holt, Andrew Purves, Anne Williamson, David Jerdan, Heather Aird, John Wilson, Max Taylor, Judith Gallon-Fry, Paul Hutchison, Sarah Mills.
Apologies: Julie Middleton, Cllr Bill Porteous*

Welcome:

Cllr Docherty welcomed all present and noted the purpose of the meeting was for the election of Community Council Officers. The donation of an engraved gavel was noted.

Election of Officers

Chair: Max Taylor (proposed David Jerdan, seconded John Wilson)

Deputy Chair: David Jerdan (proposed by John Wilson, seconded Paul Hutchison)

Secretary: Julie Middleton (proposed Max Taylor, seconded Anne Williamson)

Deputy Secretary: Heather Aird (proposed Max Taylor, seconded Jude Gallon-Fry)

Treasurer: John Wilson (proposed David Jerdan, seconded Max Taylor)

On completion of the elections, Cllr Docherty passed the Chair to the elected chairperson.

AOCB

1. A proposal from Crail Preservation Society for funding from the Crail Common Good fund to construct a new stone wall to protect the outside perimeter of the new access path. **Approved**
2. Invitation from St Andrews Community Council to join a group re the out of hours service withdrawal. **Approved.**
3. A proposal for the establishment of a Standing Business Committee with the following terms of reference
 - to act on behalf of the Community Council as appropriate responding to on-demand activities that occur between Council meetings including consideration of items of correspondence or other business arising between Council meetings, reporting any such decisions to the Community Council for verification;
 - to act for the Community Council on matters referred to it;
 - to advise the Community Council on matters which it considers the Council should be informed;
 - make recommendations or take decisions as appropriate reporting such to the Community Council;
 - to form as appropriate sub-committees to consider specified matters and arranging for the discharge of functions by such committees.

The Standing Business Committee shall report to the Community Council either through the minutes of its meetings or by other means as the Community Council shall determine.

Membership to be all the elected Community Council members, with a quorum of 4 members of the Community Council, including at least one Officer. As appropriate other persons who are not members of the Community Council may be co-opted for any specific purpose by reason of their interest in the community, or their expertise in a specific subject, and whose views would be of assistance to the Committee or could be employed for the promotion or advancement of any scheme or project falling within the objects of Crail Community Council. **Approved**

The next meeting – 7:15pm Monday 29 October 2018